

Hanuman Shikshan Prasarak Mandal, Sonpeth's  
**LATE RAMESH WARPUDKAR ARTS, COMMERCE & SCIENCE  
 COLLEGE, SONPETH. DIST. PARBHANI 431516 (MS)**  
**NAAC Accredited Grade 'B' with 2.03 CGPA (Validity: 02 March 2020)**  
 (Affiliated to: Swami Ramanand Teerth Marathwada University, Nanded)  
 Web: [www.warpudkarcollege.com](http://www.warpudkarcollege.com) Email:lrwcsonpeth@gmail.com. Mob. 09423779000



**DETAIL OF STATUTORY /REGULATORY COMMITTEES  
 (TO BE NOTIFIED IN INSTITUTIONAL WEBSITE ALSO)**

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| 8         | Mechanism & Committee For Anti-Ragging Committee                         |

**PRINCIPAL**

Late Ramesh Warpudkar (ACS)  
 College, Sonpeth Dist. Parbhani

## Institution Has Transparent Mechanism for Timely Redressal & Students Grievance

### ❖ TIMELY REDRESSAL OF THE COMPLAINTS THROUGH APPROPRIATE COMMITTEES



Affected students for the first time initiate a grievance orally before the teachers of his or her department. The concerned teacher discusses the issue with coordinator of the grievance cell and try to resolve it. If the student doesn't get satisfactory response from the teachers, then the grievant is free to represent his/her grievance to the college Grievance Redressals cell in written mode. As per the nature of the grievance, committee meets and takes necessary action in this regard.

**During the last five years twenty-two grievances found and resolved.**

| Year         | Number of Grievances Received | Grievance Redressal Cell | Anti-Ragging Cell | Internal Complaints Committee |
|--------------|-------------------------------|--------------------------|-------------------|-------------------------------|
| 2019-20      | 04                            | 04                       | 00                | 00                            |
| 2020-21      | 02                            | 02                       | 00                | 00                            |
| 2021-22      | 03                            | 03                       | 00                | 00                            |
| 2022-23      | 06                            | 06                       | 00                | 00                            |
| 2023-24      | 07                            | 07                       | 00                | 00                            |
| <b>Total</b> | <b>22</b>                     | <b>22</b>                | <b>00</b>         | <b>00</b>                     |

### ❖ IMPLEMENTORY & REGULATORY BODIES

- ✚ The Grievance Redressal Committee, Internal Complain Committee, and Anti-Ragging Committee Timely redressal of students including sexual harassment and ragging cases.
- ✚ All committees grievances in a fair and impartial manner and maintain confidentiality.
- ✚ Internal Complain Committee looking into any complaints filed by students and staff about grievances at the college.
- ✚ Anti-Ragging Committee & Anti-Ragging Squad.
- ✚ Institution has provided disciplinary guidelines to the students.

### ❖ AWARENESS POLICIES WITH ZERO TOLERANCE

- ✚ During the induction program and at the start of the academic year, students are informed about misconduct and the necessity of action.
- ✚ The Grievance Redressal Cell, Anti-Ragging, and Internal Complaint Committee Policies are also posted in the College.
- ✚ CCTV cameras have been deployed all over the campus to keep an eye out for fraud and to monitor activities.

### ❖ STUDENTS' GRIEVANCES

- ✚ The institute has offline mechanism for reporting of grievances.
- ✚ Any student/parent/staff who wants to initiate a grievance may in the first instance bring the issue to the notice of the Head of the respective department, who will address the issue and try to resolve it.
- ✚ If there is no response within the stipulated time from the respective department or grievant is dissatisfied with response resolution to his/her grievance, then the grievant is free to represent his/her grievance to the college Grievance Redressal cell in formal manner.
- ✚ The Committee shall meet and take the necessary actions to investigate the allegations and, if necessary, take the necessary action.

## DIFFERENT COMMITTEE FOR REDRESSAL OF STUDENT GRIEVANCES IN THE INSTITUTE



### COMMITTEES

The college has the following Activity Groups – committees, Associations and Forums for the students supports and progression.

The Chairman of all College Committees: **Principal Dr. V.D. Satpute**

| Sr | Name of Committee               | Co-ordinator                         | Member   |
|----|---------------------------------|--------------------------------------|--|
| 1  | Internal Quality Assurance Cell | Dr. M.B. Patil                       | Prin. R.T. Bedre, Dr. M.D. Kachave, Dr. M.K. Misal, Dr. B.M. Kale, Dr .S.D. Sonsale, Dr. S.A. Tengse, Mr. V.K. Jaybhaye, Mr. V.D. Ragole, Mr. R.M. Chonde. |
| 2  | NSS Programme Officer           | Dr. M.D. Kachave<br>Dr. S.D. Ambhure | Dr. S.A. Tengse (Asst.Prog. Off.), Dr. M.G. Somwanshi. (Asst.Prog. Off.).  |
| 3  | Examination Cell                | Dr. V.D. Satpute                     | Rotation System  |
| 4  | Cultural & Students Welfare     | Mr. S.B. Kadam                       | Dr. B.V. Andhale, Dr. M.G. Somwanshi.  |
| 5  | Grievance Redressal Cell        | Dr. S.V.Rankhamb                     | Dr. S.D. Ambhure, Dr. A.D. Chavan, Dr. V.B. Kulkarni Mr. R.M. Chonde.  |
| 6  | Anti-Ragging Committee          | Dr. Wakankar<br>G.B.                 | Mr. A.K. Fajge, Dr. S.A. Tengse.   |
| 7  | Cell of Study Tour              | Dr. A.D. Chavan                      | Dr. M.K. Misal, Mr. P.T. Jondhale, Mr. V.D. Ragole.  |
| 8  | Career and Counseling Cell      | Dr. K.M. Golekar                     | Dr. B.R.Shinde, Dr. S.V.Rankhamb, Dr. A.P. Barve.  |
| 9  | Admission Committee             | Dr. V.D. Satpute                     | Rotation System  |
| 10 | Committee for Annual Magazine   | Dr .S.D. Sonsale                     | Dr. M.D. Kachave.  |
| 11 | Committee for Prospectus        | Mr. S.M. Devraye                     | Dr. B.R.Shinde, Dr. S.A. Wadachkar, Shri. Kale R.R.  |
| 12 | Alumini & Parent Meet Cell      | Dr. B.M. Kale                        | Dr. M.D. Kachave, Mr. A.K. Fajge, Mr. P.T. Jondhale, Dr. S.V.Rankhamb.   |
| 13 | Committee for Time-Table        | Dr. S.A. Wadachkar                   | Dr. B.R.Shinde, Mr. S.M. Devraye.  |
| 14 | Committee for Annual Calender   | Mr. V.K. Jaybhaye                    | Dr. M.B. Patil   |
| 15 | Committee for Women Empowerment | Dr. M.G. Somwanshi                   | Dr. A.P. Barve.  |

  
**PRINCIPAL**  
 Late Ramesh Warpudkar (ACS)  
 College, Sonpeth Dist. Parbhani



**Late Ramesh Warpudkar ACS College, Sonpeth Dist. Parbhani.**

**Academic Committees**

**(Academic Year 2023-24 onwards....)**

| Sr. no | Committee/Cell  | Name of the in charge faculty   |
|--------|---|---|
| 1      | College Development Council (CDC)                                 | Shri Kadam P. R., Shri. Khurwade R. B., DR. Kachave M. D., Dr. Kale B. M., Dr. Tengse S. A., Dr. Jaybhaye V. K., Shri Kale R. R., Shri. Dayanand Swami., Mr. Maske B. V., Mr. Ganesh Patil, Dr. Mulgir V. S., Dr. Patil M. B., Miss. Megha Kurude and Prin. Satpute V. D. |
| 2      | Internal Quality Assurance Cell (IQAC)                            | Prin. Satpute V. D., Dr. Patil M. B., Dr. Kachave M. D., Dr. Jaybhaye V. K., Dr. Nitonde Rohidas, Dr. Ambhure S. D., Dr. Kale B. M., Dr. Sonsale S. D., Dr. Somwanshi M. G., Dr. Ragole V. D., Shri Kale R. R.  |
| 3      | NSS Programme Officer   | Mr. Fajge A K, Dr. Andhale B. V, Dr Somwanshi M G.  |
| 4      | Examination cell  | Mr. Devraye S. M., Dr. Shinde B. R., Dr. Wadchkar S. A. shri. Kale R. R.  |
| 5      | Cultural & Student Development cell                               | Dr Kale B. M., Mr. Kadam S. B.  |
| 6      | Grievance Redressal Cell  | Dr. Kachave M. D., Dr. Kulkarni V. B., Shri. Talekar T. A.  |
| 7      | Anti-Ragging, Cleanliness and discipline Committee                | Dr. Wakankar G. B., Mr. Fajge A. K., Dr. Rankhamn S. V.   |
| 8      | Nodal Officer/AISHE/MIS   | Dr. Sarkale A. B., Shri Kale R. R.  |
| 9      | Career and Counseling Cell  | Dr. Wadchkar S. A., Dr. Sonsale S. D.   |
| 10     | Admission Committee   | Coordinator with Rotation System (All Teaching Staff is member of the committee)  |
| 11     | Committee for Prospectus  | Mr. Devraye S. M., Shri Chonde R. M.  |
| 12     | Alumni and Parent Meet Cell                                       | Dr. Kachave M. D., Dr. Ambhure S. D. Dr. Rankhamb S. V.   |
| 13     | Committee for Time Table  | Dr. Wadchkar S. A., Dr. Shinde B. R. Mr. Devraye S. M.  |
| 14     | Scholarship Committee   | Dr. Misal M. K., Mr Jondhale P. T. Shri. Kale R. R.   |
| 15     | College Website (Update)  | Dr. Patil M. B., Shri. Kale R. R.   |
| 16     | Women Empowerment Cell  | Dr. Tengse S. A. Dr. Kulkarni V. B. Somwanshi M. G.   |
| 17     | Research Committee  | Dr. Sonsale S. D., Dr. Kachave M. D. Dr. Patil M. B.  |
| 18     | Internal Complaints Committee (ICC) (Anti-Sexual Harassment Cell) | Dr. Kulkarni V. B., Dr. Tengse S. A. Dr. Somwanshi M. G. Mrs. Nasim Manjoor Sayyad, Shri Kale R. R., Shri Talekar,  |
| 19     | UGC Cell/NIRF/RUSA etc  | Mr. Ragole V. D., Mr. Jaybhaye V. K., Shri. Talekar T. A.   |
| 20     | Student Adoption & Mentoring                                      | Dr. Golekar K. M., Dr. Misal M. K., Dr. Shinde B. R.  |
| 21     | Committee for Extra-Mural Lectures                                | Dr. Ambhure S. D., Dr. Jadhav Ashok,  |
| 22     | YCMU Centre   | Dr. Ashok Jadhav, Shri. Survase Punjab, Shri Sontakke Datta.  |
| 23     | Committee for Budget  | Dr. Chavan A D, Shri Talekar  |
| 24     | Committee for Publicity   | Dr. Rankhamb S. V. Mr. Kadam S. B.  |
| 25     | Distance Education Centre   | Dr. Kachave M. D. Shri. Survase P. L. Shri. Sontakke D. M.  |
| 26     | Student Research (Avishkar)                                       | Dr. Somwanshi M. G., Dr. Ambure S. D. Dr. Chavan A. D. Dr. Tengse S. A.,  |
| 27     | Equal Opportunity Cell  | Dr. V D Satpute & Coordinators of sports, library, NSS, scholarship, IQAC & office.   |
| 28     | SRTM University exam  | Rotation System   |

**N.B: Principal will be the chairman of all committees. First teacher in each committee will be the coordinator of that committee.**

  
**PRINCIPAL**

**Late Ramesh Warpudkar (ACS)**  
 College, Sonpeth Dist. Pa

## ❖ MECHANISM & COMMITTEE FOR INTERNAL COMPLAINT COMMITTEE

- Annual Orientation for ICC is conducted for staff and students during SIP programme.
- The staff and students are explained the Laws related to ICC.
- The Names and the Designation of the members of ICC are displayed on the college website.
- The Committee is formed in accordance with the Guidelines issued by Hon Supreme Court.
- INTERNAL COMPLAINT COMMITTEE FOR REDRESSAL**



Est. Sept 1994

2(f) & 12 (B): March 2006

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Web: www.warpudkarcollege.com Email:lrwcsnpt@rediffmail.com./shreyavasant2010@gmail.com

**Shri. P.R. Kadam**  
President

**Dr. V.D. Satpute**  
Principal

No. *LRWCS / 2022-23 / 03(B)*

Date: *09/07/2022*

**Internal Complaints Committee (ICC)**  
As per sexual harassment of women at workplace Act, 2013 (Prevention,  
Prohibition & Redressal) and Gazette of India dated 2<sup>nd</sup> May 2016.  
For Academic Year 2022-23 onwards.....

| Sr No. | Name of the member                                | Designation       | Contact details |
|--------|---|-------------------|-----------------|
| 01     | Dr. Mrs Kulkarni V. B.<br>Associate Prof          | Presiding Officer | 8999297316      |
| 02     | Dr. Mrs. Tengse S. A.<br>Asistant Prof            | Member            | 8983776077      |
| 03     | Dr. Mrs Somwanshi M. G.<br>Associate Prof         | Member            | 9420035779      |
| 04     | Mrs. Nassim Manjoor Sayyad<br>NGO, Representative | Member            | 7020448155      |
| 05     | Shri Chonde R. M.<br>Head Clerk                   | Member            | 9730783272      |
| 06     | Shri Talekar T. A.<br>Junior Clerk                | Member            | 8421108764      |
| 07     | Miss. Kurude Megha<br>Student Representative      | Member            | 9423893500      |
| 08     | Mr Mahajan Abhisek<br>Student Representative      | Member            | 9579329191      |

  
**PRINCIPAL**

Late Ramesh Warpudkar (ACS)  
College, Sonpeth Dist. P.

❖ **MECHANISM & COMMITTEE FOR GRIEVANCE REDRESSAL**

- ✚ With reference to the circular regarding Public Grievances (UGC communication D.O. No. 71-1/2013(PG) dated 5th February 2019) a Grievance Redressal Mechanism in the College has been established to address the student grievances.
- ✚ To support this mechanism, we have put up a notice board with the required details along with a grievance redressal box (Complaint Box) which will be opened every Monday in the presence of the Principal and members of the Grievance Redressal Committee of the college.
- ✚ The 3-member committee will ensure that grievances are sorted out internally in a judicious manner.
- ✚ Grievance Redressal committee meets as per need to discuss the matters addressed.
- ✚ **GRIEVANCE REDRESSAL COMMITTEE**

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Shri. P.R. Kadam  
President

Dr. V. D. Satpute  
Principal

No. Lrwc/Committees/ 06

Date: 04/07/2023

**ORDER**

To,

1. Dr. Kachave M. D. ---- Co-ordinator
2. Dr. Kulkarni V. B. -- Member
3. Shri. Talekar T. A. -- Member

**Subject: Your appointment on Grievance Redressal Cell.**

With reference to the subject cited above, this is to inform you that you have been appointed as coordinator/member of Grievance Redressal cell of this college. Your appointment is from the academic year 2023-24 to till further instructions. You are directed to take complaints from faculty and students and keep in the meeting as per the need of the hour and act as per the directions given by govt. and university from time to time. The cell will provide complaint cum suggestion box in college. You are assigned the responsibility of maintaining the record of complaints received directly or through box. You should preserve all the necessary record in update form. You are directed to accept the charge of this department and act accordingly.

ok R.D. Kachave  
25/07/23  
T.A. Talekar

  
PRINCIPAL  
Late Ramesh Warpudkar (ACS)  
College, Sonpeth Dist. Parbhani



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Shri. P.R. Kadam  
President

Dr. V. D. Satpute  
Principal

No. Lrwc/Committees/2021-22/ 90

Date :15<sup>th</sup> Sept, 2021

**ORDER**

To,

1. Dr. Shinde B. R. ---- Co-ordinator
2. Dr. Kulkarni V. B. -- Member
3. Shri. Chonde R. M. -- Member

**Subject: Your appointment on Grievance Redressal Cell.**

With reference to the subject cited above, this is to inform you that you have been appointed as coordinator/member of Grievance Redressal cell of this college. Your appointment is for the academic year 2021-22 to 2025-26. You are directed to take complaints from faculty and students and keep in the meeting as per the need of the hour and act as per the directions given by govt. and university from time to time. The cell will provide complaint cum suggestion box in college. You are assigned the responsibility of maintaining the record of complaints received directly or through box. You should preserve all the necessary record in update form. You are directed to accept the charge of this department and act accordingly.

*Handwritten:*  
20/09/2021  
Chonde R.M.  
V.S.P.

*Handwritten Signature:*  
PRINCIPAL  
Late Ramesh Warpudkar (ACS)  
College, Sonpeth Dist. Parbhani

❖ **MECHANISM & COMMITTEE FOR ANTI-RAGGING COMMITTEE**

- ✚ Annual orientation to anti-ragging is conducted for students during the SIP programme.
- ✚ Complaints received by the college are dealt according to the guidelines laid down by the Anti-Ragging Act.
- ✚ Anti-Ragging posters and banners are pasted on Institute website and prominent places in the Institute.
- ✚ Programmes organized on the ragging are generally carried out in collaboration with Police station and Taluka court Sonpeth.
- ✚ **ANTI-RAGGING COMMITTEE**



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2(f) & 12 (B), March 2006

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Shri. P.R. Kadam  
President

Dr. V.D. Satpute  
Principal

No. LRWC/Committee/2021-22/97

Date: 15th Sept 2021

**Office Order**

1. Dr. Wakankar G. B. - *Geet*
2. Dr. Fajge A. K. - *3/10/21*
3. Dr. Rankhamb S. V. - *ma. p. wadga*
4. Shri Kale R. R. - *R.R. Kale*

**Subject: Your appointment as coordinator/member of Discipline, Anti-Ragging and cleanliness committee.**

With reference to the subject cited above this is to inform you that you have been appointed as coordinator/member of Discipline, Anti-Ragging and cleanliness committee for the period of 2021-2026. You are expected to work in the direction of maintaining the discipline in the college campus. The committee is also entrusted to monitor the adherence to the code of conduct for students, teachers and other staff members. The committee will be responsible for taking all such measures which will restrain students from ragging in the campus. The committee is also expected to implement the schemes regarding the prohibition of smoking and chewing tobacco in the campus. You are also assigned the work of supervising the cleanliness of all infrastructure and ground of the college. You are directed to accept the charge of this committee and cooperate.

one copy received  
*ma. p. wadga*  
③

*V.D. Satpute*  
PRINCIPAL  
Late Ramesh Warpudkar (ACS)  
College, Sonpeth Dist. Parbhani





Est. Sept 1994

2(f) & 12 (B): March 2006

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Shri. P.R. Kadam  
President

Dr. V. D. Satpute  
Principal

No. Lrwc/Committees/2021-22/ 91

Date :15<sup>th</sup> Sept, 2021

**ORDER**

To,

1. Dr. Wakankar G. B. -- Co-ordinator
2. Mr Fajge A. K. ----- Member

**Subject: Your appointment on Anti-Ragging Committee.**

With reference to the subject cited above, this is to inform you that you have been appointed as co-ordinator/member of Anti-Ragging Committee of our college. Your appointment is for the academic year 2021-22 to 2025-26. You are directed to undertake all such measures which will restrain students from ragging somebody in the college campus or outside. You should also work in the direction of preventing sexual harassment in the college campus. You are also responsible for taking all such complaints from faculty and students and keep in the meeting as per the need of the hour and act as per the directions given by govt. and university from time to time. You should preserve all the necessary records in update form. You are directed to accept the charge of this department and act accordingly.

*(Signature)*  
*(Signature)*

*(Signature)*  
PRINCIPAL  
Late Ramesh Warpukar (ACS)  
College, Sonpeth Dist. Parbhani